

GOVERNMENT OF TONGA

SAVINGRAM

To: Chief Executive Officers/ All Government Ministries

From: Acting Chief Executive Officer, Health

Reference No: MH 17:15B

Date: 7th June 2024

Re: Advertisement (Internal and External) of Vacant Positions, Ministry of Health.

The Ministry of Health is seeking to engage qualified applicants to apply with the following requirements.

ADVERTISEMENT

#	Position	Station	Band	Division	Minimum Requirements Essential.
1	Chief Medical Officer	Vaiola Hospital	F	Clinical Division	<ul style="list-style-type: none">• Fellowship with at least 2 years' experience in a similar role or at least 4 years' relevant working experience• Master's Degree with at least 4 years' experience in a similar role OR at least 6 years relevant working experience• Post Graduate Diploma with at least 6 years' experience in a similar role or at least 8 years relevant working experience.• Bachelor's degree with at least 8 years' experience in a similar role or at least 10 years relevant working experience <p><u>Qualifications acceptable for this role must be in DSM, MBBS, or MD from a recognised educational institution.</u></p>
2	Senior Medical Officer	Vaiola Hospital	G	Clinical Division (Eye Department)	<ul style="list-style-type: none">• Fellowship with no working experience• Master's Degree with at least 3 years' experience in a similar role OR at least 5 years relevant working experience• Post Graduate Diploma with at least 4 years' experience in a similar role or at least 6 years relevant working experience• Bachelor's degree with at least 7 years' experience in a similar role or at least 10 years relevant working experience <p><u>Qualifications acceptable for this role must be in DSM, MBBS, or MD from a recognised educational institution.</u></p>

3	Health Project Officer	Vaiola Hospital	L	Corporate Division (Planning Section)	<ul style="list-style-type: none"> • Bachelor's degree with no working experience • Diploma Certificate with at least 2 years' experience in a similar role or at least 3 years relevant working experience <p><u>Qualifications acceptable for this role must be in Health Science, Public Health Information, Science, Commerce, Economics, Information Technology, Statistics, Mathematics, Management or Arts from a recognised educational institution.</u></p>
4	Computer Operator Grade II	Vaiola Hospital	N	Corporate Division (Planning Section)	<ul style="list-style-type: none"> • Diploma Level 5/ 6 TNQAB framework in relevant field; • Certificate level 4/trade/technical qualification + 2 years' relevant work experience • Form 7 or equivalent of Certificate level 3 + 4 years' relevant work experience • PSSC or equivalent of Certificate level 2 + 7 years' relevant work experience • Current TPS employee with 5 years' experience in a similar role (meeting other core competency and experience requirements specified in the job description + PMS scores of 3 or above for the past 2 consecutive years)

All interested applicants are required to submit their application with the relevant supporting documents

- Cover letter, addressed to the Chief Executive Officer of the Ministry of Health, Vaiola Hospital, Tofoa.
- certified transcripts
- certificates
- updated CV
- Police record & certified copy of birth certificate (**submit only if you are not a Public Servant**)
- 2 reference letters

Applications that

- Do not meet the minimum requirement (tabled above)
- Late,
- Incomplete supporting document **will NOT be considered for shortlist.**

All Applications must be received no later than **4:30pm, Thursday 20th June, 2024.**

Public servants who wish to apply **MUST** submit their applications with the endorsement of their respective Chief Executive Officer.

Should you require a copy of the job description, or any further information regarding the above-mentioned vacancy, please do not hesitate to call 740-0403, Ext 1486.

Respectfully,



Mrs Salote Puloka
for Acting Chief Executive Officer for Health

