

GOVERNMENT OF TONGA

SAVINGRAM

To: Chief Executive Officers/ All Government Ministries

From: Chief Executive Officer, Health

Reference No: MH 17:15B

Date: 1st September. 2023

Re: Advertisement & Re-Advertisement Internal and External of Vacant Positions, Ministry of Health.

The Ministry of Health is seeking to engage qualified applicants to apply with the following requirements.

RE-ADVERTISEMENT

#	Position	Station	Band	Division	Minimum Requirements Essential.
1.	Deputy Director for Facilities and Transport	Vaiola Hospital	I	Corporate	<ul style="list-style-type: none">• Master's Degree with at least 1 year experience in a similar role OR at least 3 years relevant working experience• Post Graduate Diploma with at least 2 years' experience in a similar role or at least 4 years relevant working experience• Bachelor's degree with at least 4 years' experience in a similar role or at least 6 years relevant working experience <p><u>Qualifications acceptable for this role must be in Civil Mechanical, Electrical Engineer, Biomedical Engineer and Engineering from a recognized educational institution</u></p>
2	Nutritionist Diplomat	Vaiola Hospital	L	Public Health	<ul style="list-style-type: none">• Bachelor's degree with no working experience• Diploma Certificate with at least 2 years' experience in a similar role or at least 3 years relevant working experience

					<u>Qualifications acceptable for this role must be in Nutrition Science, Food Science or Dietetics from a recognised educational institution.</u>
3	Nursing Sister	Prince Ngu Hospital	L	Clinical Division	<ul style="list-style-type: none"> • Bachelor's degree with no working experience. • Diploma Certificate with at least 2 years' experience in a similar role or at least 3 years relevant working experience. <p>Qualifications acceptable for this role must be in Nursing from a recognized educational institution.</p>
4	Assistant Procurement Officer	Vaiola Hospital	N	Corporate Service Division	<ul style="list-style-type: none"> • Diploma Level 5/ 6 TNQAB framework in relevant field; • Certificate level 4/trade/technical qualification + 2 years' relevant work experience • Form 7 or equivalent of Certificate level 3 + 4 years' relevant work experience • PSSC or equivalent of Certificate level 2 + 7 years' relevant work experience <p>Current TPS employee with 5 years' experience in a similar role (meeting other core competency and experience requirements specified in the job description + PMS scores of 3 or above for the past 2 consecutive years)</p>
5	Paramedic Driver	Vaiola Hospital	P	Corporate Services Division	<ul style="list-style-type: none"> • Certificate level 4 • Form 7 or equivalent of Certificate level 3 + 2 years' <u>work experience</u> • Form 6 PSSC or equivalent of Certificate level 2 + 4 years' <u>work experience</u> <p>Current TPS employee with 5 years' experience in a similar role (meeting other core competency and experience requirements specified in the job description + PMS scores</p>

					of 3 or above for the past 2 consecutive years)
6	Public Health Assistant Grade II	Vaiola Hospital	Q	Public Health	<ul style="list-style-type: none"> • Form 7 or equivalent of Certificate level 3 • Form 6 PSSC or equivalent of Certificate level 2 <p>Current TPS employee with 5 years' experience in a <u>similar role</u> (meeting other core competency and experience requirements specified in the job description + PMS scores of 3 or above for the past 2 consecutive years)</p>
7	Driver	Vaiola Hospital	R	Corporate Services Division	<ul style="list-style-type: none"> • Form 6 PSSC or equivalent of Certificate level 2 <p>Current TPS employee with 5 years' experience in a <u>similar role</u> (meeting other core competency and experience requirements specified in the job description + PMS scores of 3 or above for the past 2 consecutive years)</p> <p>*Exceptions: Driver (Evidence of Secondary School reaching the level of Form Five (5) or its equivalent; valid driver's license; and clean driving record for the past three (3) years)</p>
7	Telephone Operator	Vaiola Hospital	R	Non Clinical	<ul style="list-style-type: none"> • Form 6 PSSC or equivalent of Certificate level 2 <p>Current TPS employee with 5 years' experience in a <u>similar role</u> (meeting other core competency and experience requirements specified in the job description + PMS scores of 3 or above for the past 2 consecutive years)</p>

All interested applicants are required to submit their application with the relevant supporting documents

- Cover letter, addressed to the Chief Executive Officer of the Ministry of Health, Vaiola Hospital, Tofoa.
- certified transcripts
- certificates
- updated CV,
- Police record & certified copy of birth certificate (**submit only if you are not a Public Servant**)
- 2 reference letters

Applications that

- does not meet the minimum requirement (tabled above)
- Late,
- Incomplete supporting document will NOT be considered for shortlist.

All Applications must be received no later than **4:30pm, Thursday 14th September. 2023**

Public servants who wish to apply **MUST** submit their applications with the endorsement of their respective Chief Executive Officer.

Should you require a copy of the job description, or any further information regarding the above-mentioned vacancy, please do not hesitate to call 740-0403.

Respectfully,



Mrs Salote Puloka
for Chief Executive Officer for Health

